



Lamoine Recreation Department

606 Douglas Hwy
Lamoine, ME 04605
(207) – 667-2242
town@lamoine-me.gov

Recreation Committee Meeting Minutes

Thursday, December 6, 2018
Lamoine Consolidated School Teachers Room, 6:30 PM

Attendance: Patti Haslam, Michelle Stoll, Nikki Chan, Andrea Smith

Guests: Heather Alley

1. Call to Order

Meeting was called to order at 6:35 PM

2. Review and Approve Minutes from 11/1/2018

Motion to approve the minutes from the 11/01/2018 meeting was made by Patti Haslam, and seconded by Michelle Stoll.

Votes in Favor: 4 Opposed: 0 Absent: 1 Abstain: 0
Motion Passes

3. Member Roles/Responsibilities Re-Structuring

Nikki and Patti began the conversation with a recap of the presentation/conversation topics that were discussed at the Lamoine Selectmen's meeting on 11/29. They noted that there were a few recommendations which included re-structuring roles, and even adding more voting members to the Department in order to make things run more efficiently and create less of a burden on one or two people. Unfortunately, the selectmen (nor the department) felt like it was feasible to find and/or hire someone to be a paid director of the program as it currently stands.

The committee discussed their thoughts, including shifting away from the traditional roles in the formation document (Chairman, Secretary, etc.) to possibilities for new member roles such as the following:

- Public Relations/Chairman
- Director of Fall Sports (Soccer)
- Director of Winter Sports (Basketball & Cheerleading)
- Equipment Manager
- Facilities/Scheduling Liaison
- Treasurer/Registrar
- Liaison to Town/Selectmen (duties as needed/assigned)



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It was noted that each of these positions should have a job description developed for them. The committee was in favor and decided to allow “think time” and assign these roles at a future meeting.

Motion to shift traditional committee roles to non-traditional roles as listed above was made by Patti Haslam, and seconded by Nikki Chan.

Votes in Favor: 4 Opposed: 0 Absent: 1 Abstain: 0

Motion Passes

4. Budget Plans & Budget Meeting Attendance

Nikki noted that Stu Marckoon emailed and asked if someone would be willing to attend the Lamoine budget meeting on 12/10 to present the Recreation Department’s proposed budget. No one at the meeting was able to commit, but members were going to ask Jason Trenholm if he would be able to. If not, Nikki volunteered to write up a detailed rationale that went with proposed figures for FY 2020.

The committee then discussed the proposed budget, and important items that were necessary to include. It was decided that a budget including \$6500 in equipment purchases and \$1000 in supplies would be appropriate for the next operating year. Further details of the conversation are located in [this document](#).

Motion to recommend a \$7500 budget to the Selectmen was made by Patti Haslam, and seconded by Michelle Stoll.

Votes in Favor: 4 Opposed: 0 Absent: 1 Abstain: 0

Motion Passes

5. Basketball and Cheering To Dos

Nikki noted that basketball and cheering are underway. The dept. was able to secure 3 coaches (PK/K, 1/2, and 3/4/5) and has teams will full rosters at each level. Jason picked up most of the extra (needed) equipment, and everything was delivered to coaches at the first practice. Michelle noted that she was still tracking down a few final registration fees, but will make a large deposit to Stu Marckoon in the coming week. The committee was encouraged to see the increased numbers from the previous years in the basketball program.

Nikki also noted that her husband had assembled the second PK/K hoop that was purchased last year, and they are both being used for the PK/K program. She noted, though, that the manual winch that winds the LCS hoops down (both for PK/K and 1/2) is very time consuming and difficult to use. Her husband noted that a (specific) cordless winch winder that was currently on sale would be an excellent purchase that would benefit the Rec program and coaches for many years to come. The committee then discussed the pros and cons of this purchase.



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Motion to purchase the cordless winch winder was made by Patti Haslam, and seconded by Michelle Stoll.

Votes in Favor: 4 Opposed: 0 Absent: 1 Abstain: 0

Motion Passes

No updates were available for cheering at the time of the meeting. Next meeting cheering needs (if any) will be discussed.

6. Other Items

Based upon the detailed conversation in agenda item #3, the following items were discussed and motions were made:

Motion to recommend enlarging the Rec Department from 5 to 7 voting members (still with additional alternates) to the Selectmen was made by Patti Haslam, and seconded by Michelle Stoll.

Votes in Favor: 4 Opposed: 0 Absent: 1 Abstain: 0

Motion Passes

Motion to nominate Andrea Smith as an official Rec member (rather than an Alternate) to fill Amanda Frost's place was made by Patti Haslam, and seconded by Michelle Stoll.

Votes in Favor: 4 Opposed: 0 Absent: 1 Abstain: 0

Motion Passes

Understanding/hoping the Selectmen would vote in favor of enlarging the committee seats to 7, a motion to recommend Deanne Cray as an official Rec member was made by Patti Haslam, and seconded by Michelle Stoll.

Votes in Favor: 4 Opposed: 0 Absent: 1 Abstain: 0

Motion Passes

8. Adjourn

Next meeting date: January 3 @ 6:30 PM

Motion to adjourn was made by Patti Haslam at 7:40 PM, and seconded by Michelle Stoll

Votes in Favor: 4 Opposed: 0 Absent: 1 Abstain: 0

Motion Passes