



Lamoine Board of Selectmen

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Minutes – March 10, 2016

Deputy Town Clerk Stu Marckoon called the meeting to order at 7:02 PM.

Present were: Selectmen Heather Fowler, Gary McFarland, Robert Christie, Kathleen Rybarz, S. Josephine Cooper; Administrative Assistant Stu Marckoon, Bruce Gillett and Comprehensive Planning Committee member Kathie Gaianguest.

Chair – Stu asked for nominations for board chair for the next year. Jo asked if the board could discuss how the nomination process ought to work as there really hasn't been a discussion in previous years. She said it can be a difficult or awkward choice.

Heather nominated Gary to be the board chair. Bob 2nd. There were no other nominations. Jo said she agreed with Heather and it should be someone with experience. She said Kathleen had sent an e-mail after the election in regard to nominating a chair, and she just wanted to say it should be someone with experience. Kathleen said there could be occasions where there is no one with experience. **Vote in favor was 4-0 (McFarland abstained)**

Gary took over operation of the meeting.

Vice Chair – Bob nominated Jo. Heather 2nd. **Vote in favor was 4-0 (Cooper abstained)**

Agenda Review – Stu noted that a special meeting has been requested by Broughman Builders and the attorney handling the matter and that should be discussed.

Bob asked about a request for the returnable proceeds on the addendum and whether that was a change from the request on the original agenda. Stu explained it's an additional request that came in after the original agenda was published.

Minutes – February 25, 2016 – Heather moved to approve the minutes as written. Bob 2nd. **Vote in favor was 5-0.**

Expenditure Warrant 20 – Selectmen signed the warrant in the amount of \$453,707.00. Stu said most of it was to transfer money from the checking account into the investment management accounts.

Checking Account Reconciliation – February 2016 - Stu reported he had e-mailed the reconciliation documents to the board after the reconciliation was done in early March. There were no questions, and the board signed the statement expressing satisfaction with the review of the reconciliation.

New Investment Management Accounts – Stu said he was proposing to add separate cash accounts for the Recreation Committee, Conservation Commission, Hodgkins Trust Fund, and Heating Assistance Fund as all have fund balances for no asset account. There was no objection.

Heating Fuel Bids – The town received four bids via e-mail, hand delivery and fax. Stu read them as follows:

Bidder	#2 Oil	Propane
No Frills Energy	No bid	\$0.799
Dead River Company	\$1.6238	\$1.2506
Acadia Fuel	*\$1.09	\$0.95
RH Foster	\$1.719	\$1.239

*(Acadia Fuel contacted the town office and clarified that the bid was \$1.09/gallon, not \$1.35)

There was a brief discussion about splitting the fuel type bids. Jo moved to award the bid for propane to No Frills Energy and the #2 heating Fuel to Acadia Fuel. Heather 2nd. Stu said he would send the bid info to Hancock and Sullivan. Kathie Gaianguest asked how it works with the other entities that join with Lamoine. Gary explained they're not obligated to make the same decisions Lamoine did. **Vote in favor was 5-0.**

Policies – Disbursement Policy – Jo moved to sign the disbursement policy as written. Gary 2nd. **Vote in favor was 5-0, Selectmen signed the policy.**

Selectmen Rules & Procedures – Jo moved to approve. Bob 2nd. Kathleen asked if she could clarify the meeting schedule due to work conflicts. A brief discussion of schedules followed and will be followed up on later in the meeting when meeting schedules are set. **Vote in favor was 5-0. Selectmen signed the policy.**

Fee Schedule – Jo moved to adopt the fee schedule as presented. Heather 2nd. **Vote in favor was 5-0, Selectmen signed the schedule.**

Mileage Rate – Heather moved to set the mileage rate at \$0.49/mile. Jo 2nd. Bob asked what mileage is reimbursed. Stu said it's mostly him and Jennifer using personal vehicles for town business such as training attendance and trips to the bank. **Vote in favor was 5-0.**

Town Meeting Follow Up - Heather moved to authorize the chair to sign the lease agreement with American Tower on behalf of the board. Bob 2nd. Stu noted the town attorney had reviewed the document which led to it being placed on the town meeting warrant. **Vote in favor was 5-0.** (Because of the complexities of signing the various documents, Gary waited until after adjournment to complete the task).

Special Town Meeting Date – Stu reported the Superintendent of Schools would like to have the school budget town meeting on May 24, 2016 and he recommended starting at 6:30 PM. He said the plan is to include the trash disposal options and the floodplain ordinance at the same town meeting. Kathleen asked if there could be some public information sessions on the trash issue. Jo moved to set the town meeting at the recommended date and time. Gary 2nd. Bob clarified what would be included on the

warrant. **Vote in favor was 5-0.** Kathleen asked if there would be a public hearing on the floodplain ordinance. Stu said the Planning Board plans to call for one.

Other Matters – Gary said he's received a complaint about a lot of trash in the woods around the transfer station. There was a discussion about having a cleanup day and the board agreed that April 9, 2016 would be a good day to do that. Stu said he would let the girl scouts know, put out an event e-mail and post it on Facebook, and let Chris Meyer know. It was noted that makes good community service time for high school students needing such.

Social Service Funding – Hospital – There was a brief discussion about the process used at the town meeting to amend the amount funded to Maine Coast Memorial Hospital. Heather suggested separate programs at the hospital could make individual funding requests. A brief discussion followed on how to approach social service funding requests. Stu said he would provide a clean copy of the donation review ordinance for signature at the next meeting.

State park Fees – Kathie Gaianguet asked about the suggestion of a lower fee for residents to enter the state park. Bob said he spoke with the park manager and said the town receives a fee check from the park. Stu reported it came during the past couple of weeks and is a share of the camping fees. There was a brief discussion about whether there could be a reduced fee park pass sale similar to the Acadia National Park system.

Snowmobile Article Wording – Stu said he would work on alternate wording to try to clear up confusion some folks had with the annual snowmobile trail maintenance article.

Returnables – Heather moved to award the returnable proceeds for November 2016 to the Frenchman Bay Riders snowmobile club. Jo 2nd. **Vote in favor was 5-0.**

Heather moved to award the returnable proceeds for December 2016 to Girl Scout Troop 796. Gary 2nd. **Vote in favor was 5-0.**

Letter to Karen Hood- Selectmen reviewed a letter from Mrs. Hood in regard to Map 1 Lot 52 which is owned by the Town of Lamoine, and a draft reply to her. Jo moved to sign the reply as drafted. Gary 2nd. **Vote in favor was 5-0.**

Road Treatment Coverage – Property & Casualty Insurance – Kathleen asked if this applied only to town roads. Stu said that was correct, and the cost as he calculated it was about \$180 per year. Jo moved to include the coverage with the insurance policy. After a brief discussion Gary 2nd. **Vote in favor was 5-0.**

Special Meeting Date – After a brief discussion, Selectmen set Tuesday, March 15, 2016 as a special meeting date beginning at 6:00 PM to meet with Broughman Builders and the town attorney regarding a violation notice.

Meeting Dates – Selectmen set the following meeting schedule:
March 24, 2016

April 14, 2016

April 28, 2016 (Bob will be absent)

May 12, 2016

May 19, 2016

June 2, 2016

June 16, 2016 (6PM for Hodgkins Scholarship committee followed by regular meeting)

Other – Gary said it was suggested that maybe some of the Cable TV fund could be used for a scholarship for a student studying communications. Stu suggested posing that question first to the technology committee.

PERC Meeting – Bob said he would try to attend a meeting in Hancock with PERC. Stu said he should be back in town to attend as well.

MTMCA Board – Stu reported he has been asked to serve on the board of directors for the Maine Town & City Management Association.

There being no further business, the meeting adjourned at 8:06 PM.

Respectfully submitted,

Stu Marckoon, Adm. Asst. to the Selectmen