



# Lamoine Board of Selectmen

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**Draft**

## Minutes – December 14, 2017

Chair Jo Cooper called the meeting to order at 7:00 PM

Present were: Selectmen Gary McFarland, Robert Christie, Kathleen Rybarz, S. Josephine Cooper; Administrative Assistant Stu Marckoon. Selectmen Nathan Mason had informed the board he was unable to attend as he was coaching the school basketball teams in Tremont this evening, but would try to get back if needed.

**Agenda Review/Addendum** – No changes were proposed to the printed agenda or addendum.

**Minutes – November 30, 2017** – Kathleen moved to approve as written. Bob 2<sup>nd</sup>. **Vote in favor was 4-0.**

**December 7, 2017 (Special Meeting)** – Bob moved to approve, Gary 2<sup>nd</sup>. **Vote in favor was 4-0.**

**Expenditure Warrant 13** – Selectmen signed the warrant in the amount of \$146,463.81. Stu explained the last four items on the agenda were for the Marlboro Beach Purchase.

**Cash & Budget Reports** – Stu reported he had to move \$110,000 from the investment management account, including \$10,000 from the land conservation fund, to cover the checks.

**Checking Account Reconciliation** – Jo noted the reconciliation files were e-mailed prior to the meeting. Selectmen signed the form expressing satisfaction with their examination.

**Foreclosure Notice List** – Stu reported there is one property the town will likely end up foreclosing on near Lamoine Beach.

**Cable TV** – Stu noted the Technology Committee will meet on January 2<sup>nd</sup> at 8AM. He said he still would like for the Tech Committee, Selectmen and town attorney to sit down at the same time to discuss the franchise agreement.

**Harassment Policy** – Selectmen reviewed the draft of a new harassment policy. Stu said he copied the language from the Maine Municipal Association policy. Bob moved to approve, Kathleen 2<sup>nd</sup>. **Vote in favor was 4-0 and Selectmen signed the policy.**

**Potential Industrial Redevelopment Sites** – In reaction to a survey letter from a state agency there was a brief discussion of what potential developments sites might be added to the state inventory. It was concluded that there were no large scale former sites in town.

**Municipal Review Committee Withdrawal** – Stu reported the final paperwork arrived in the office earlier in the day and he recommended that the Selectmen approve it. Jo so moved, Gary 2<sup>nd</sup>. **Vote in favor was 4-0 and Jo signed the agreement.**

**Recreation Committee** – Jo moved to remove Greg Stone as a regular member and appoint him as an alternate member, and to remove Amada Frost as an alternate member and appoint her as a regular member. Kathleen 2<sup>nd</sup>. **Vote in favor was 4-0.**

**AED (Automated External Defibrillator) for town hall** – Stu said there was an incident the previous week when a person pulled into the parking lot with a man in cardiac arrest in the vehicle. He said the other occupants of the car started CPR and called 9-1-1 and the fire department was eventually able to revive the victim through CPR and police administered Narcan. He said the town hall does not have an AED on site. He said the fire department carries one on two vehicles. He said they've been called upon to administer CPR more frequently, and if there were one at the town hall, he could respond directly to scenes. Kathleen moved to obtain an AED for the town hall. Gary 2<sup>nd</sup>. **Vote in favor was 4-0.**

**Custodial List** – Stu reported that he updated the list of custodial chores for the facilities maintenance director and asked him to review it. The Board of Selectmen also reviewed the tasks that should be completed.

**Request to utilize town attorney** – Stu reported that a set of property owners has formed a condominium and potentially created a subdivision of a piece of property with four dwelling units situated on that piece. He said he and the Planning Board chair contacted Maine Municipal Association Legal Services and the answer from the attorney was that a subdivision was potentially created without proper town approval. He said the Planning Board chair has requested to utilize the town attorney for advice in this matter. Jo moved to allow the Planning Board chair and others to utilize the town attorney for advice on this matter. Gary 2<sup>nd</sup>. **Vote in favor was 4-0.**

Stu reported that the attorneys for Harold MacQuinn, Inc. have filed an appeal of the company's gravel pit denial. He said the chair of the Board of Appeals has requested assistance from counsel, but since Dan Pileggi is representing the Planning Board in this matter, it is his and Mr. Pileggi's suggestion to use Diane O'Connell to provide guidance to the Board of Appeals. Gary moved to approve using attorney O'Connell to assist the Board of Appeals on the MacQuinn case. Kathleen 2<sup>nd</sup>. **Vote in favor was 4-0.**

**Town Report – Cover** – Selectmen expressed a preference for using a picture of Marlboro Beach for the 2017 town report cover.

**Printer** – Selectmen authorized Stu to contact Xpress Copy to see if the proposed printing price for the 2017 town report will be similar to past years.

**Animal Sheltering Contract** – Jo moved to sign a contract with the Small Animal Clinic to accept stray animals from Lamoine. Gary 2<sup>nd</sup>. Stu said he had tried to contact the

SPCA to see if they also wished to renew the contract the town has with them. **Vote in favor was 4-0, Jo signed the Small Animal Clinic contract.**

**Town Office Schedule – Christmas Week** – Stu reported that state offices and most other town offices are closed on Tuesday, December 26. By consensus the Board agreed to close Lamoine’s Town Office on that date as well.

**Returnables Proceeds** – Jo moved to award the proceeds from the returnables collected at the Lamoine Transfer Station in February 2018 to the Lamoine Conservation Commission. Kathleen 2<sup>nd</sup>. **Vote in favor was 4-0.**

**Tax Abatement** – Gary moved to abate the 2<sup>nd</sup> half taxes for the Norris Property (Map 5 Lot 1) whereas the town will soon take possession of the lot. Kathleen 2<sup>nd</sup>. **Vote in favor was 5-0, Selectmen signed the abatement slip.**

**Other** – Bob noted that there are several dead trees between the fire station and the neighboring property and suggested it would be neighborly to remove them before a windstorm has the chance to bring them down into a house. Stu said he would speak with both the property owner and the fire chief about it.

**Budget Workshop** – Selectmen reviewed the Parks, Recreation and Cemeteries budget and then reviewed the overall budget. No changes were made to the proposal which will go to the Budget Committee next Tuesday (December 19, 2017).

**Next Meetings** – The Board added March 1, 15 and 29 to the list of meeting dates in addition to the January 4 and 18 and February 1 and 15.

There being no further business, the meeting adjourned at 7:51 PM.

Respectfully submitted,

Stu Marckoon, Adm. Asst. to the Selectmen