

# TOWN OF LAMOINE

## ROAD NAME AND NUMBERING ORDINANCE

Approved March 5, 1996

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## **1. Purpose**

Because the Town of Lamoine and the State of Maine will implement a 911 Emergency Telephone system in the future, the Town of Lamoine need to enhance its identification of emergency situation locations. This ordinance is intended to provide the mechanism for the identification of public and private roads for emergency responses, US Mail and private deliveries.

## **2. Authority**

This ordinance is adopted under the authority of Municipal Home Rule, Article VIII, Part 2, Section 1 of the Maine Constitution, and MRSA § 3001 et seq.

## **3. Effective Date**

This ordinance shall become effective upon passage at a town meeting referendum vote on March 5, 1996.

## **4. Validity and Severability**

Should any section or provision of this Ordinance be declared by the courts to be invalid, such decisions shall not invalidate any other sections or provisions of the Ordinance, and to this end the provisions of this Ordinance are hereby declared to be severable.

## **5. Conflict with Other Ordinances**

This ordinance shall not repeal, annul, or in any way impair or remove the necessity of compliance with any other rule, regulation, by-law, permit or provision of law. Where this Ordinance imposes a higher standard for the promotion and protection of health, safety, and welfare, the provisions of this Ordinance shall prevail.

## **6. Applicability**

This ordinance shall apply to all structures located within the Town of Lamoine. While intended for identification of structures with telephones, it also applies to those structures

which do not yet have telephone service, but could be possibly expected to support a telephone.

## **7. Standards**

### ***A. Initial Name and Numbering Activities***

The Selectmen shall appoint a committee to initially assign names and numbers to all roads identified within the Town of Lamoine. This committee shall be responsible for preparing a map for the Board of Selectmen, identifying each road by name, and preparation of a list of buildings with assigned numbers for each road. The committee shall seek public input for road name suggestions.

### ***B. Acceptance by Selectmen***

Upon satisfactory completion of the above work by the appointed committee, the Selectmen may accept the map as the official road name map for the Town of Lamoine. Before official acceptance, the Board of Selectmen shall hold a public hearing on the final plan to be accepted. The public hearing shall be advertised in the same manner as a town meeting by posting in at least two conspicuous places, and advertising in a newspaper of general circulation. Individual notices of the public hearing will not be mailed.

By accepting the work of the committee, those road names shall become the official Town names of the public and private roads so identified by the map. The building numbers so identified by the list submitted by the committee shall become the official building numbers of the Town. A road name assigned by the town of Lamoine shall not constitute or imply acceptance of the road as a public way.

After acceptance by the Board of Selectmen and the US Postal Service, building owners shall be notified of their proper street address.

Following initial acceptance, the name or a road may only be changed by a majority vote at a properly held and advertised town meeting. Notices to those living on the affected road shall be mailed by first class mail. Such action shall amend the official map.

### ***C. Street Name Signs***

The Road Commissioner shall cause to be erected and maintained at all street intersections within the Town, substantial signs on which shall be marked plainly the names of streets. Street name signs shall consist of reflective white letters on a green surface for public roads, and reflective white letters on a blue surface for private roads.

Owners of private roads may, at their own expense, erect an attached sign stating "Private Road" with the Street name sign.

#### ***D. Street Numbers***

The initial plan accepted by the Board of Selectmen shall include a list of numbers assigned to each building or building complex on each street in Lamoine. The number assignments shall be consistent with "Maine Enhanced 9-1-1 Addressing Guidebook for Local Government", edition two, published September 1995.

A copy of the Town of Lamoine tax map with the numbers written in shall be prepared by the Selectmen upon acceptance. This shall become the official Street Name and Number Map.

Following initial acceptance, map maintenance of the numbering system shall be performed by the Building Inspector and Road Commissioner, following current accepted guidelines. The Building Inspector, Road Commissioner, or Administrative Assistant to the Selectmen shall assign address numbers for all newly constructed structures as part of the building permit. The Street Name and Number Map shall be updated annually. Copies of that map shall be provided to the Fire Department, appropriate Police Agencies, appropriate ambulance service(s), and the US Postal Service free of charge. Other agencies may purchase copies of the map at a fee to be determined by the Board of Selectmen. The map shall be kept on file in the Lamoine Town Office.

#### ***E. Display of Numbers***

All premises shall bear a distinctive street number in accordance with and as designated upon the Street Name and Number map on file with the Lamoine Town Office.

##### **Buildings Within 50 feet of the Road**

No person shall fail to place the correct number upon the front of occupied premises, the number facing the street and adjacent to the principal entrance and in such position as to be plainly visible from the street. Numbers hereafter placed shall not be less than 3 inches in height and shall contrast in color of the building or background on which they are attached.

**Buildings more than 50 feet from the Road**

Where the residence or structure is over 50 (fifty) feet from the edge of the road right-of-way, the assigned number shall be displayed on a post, fence, wall, the mail box, or on some structure at the property line next to the walk or access drive to the residence or structure. Such number shall be plainly visible from the road.

Home owners and/or occupants will have 90 days from the official date of acceptance and publication to affix their building numbers in the proper manner.

**F. Use of Incorrect Numbers**

No person shall affix or caused to be affixed, or allow to remain upon any building which he owns or occupies, a different number from the one designated on the Street Numbering Map.

**G. Penalty**

Any person who, after being notified by the Fire Chief, Code Enforcement Officer, or Road Commissioner, shall fail to comply with any of the provisions of this section within thirty (30) days specified in such notice, shall pay a fine of not less than two dollars (\$2) nor more than five dollars (\$5). Said fines are payable to the town of Lamoine. Repeated non compliance (more than three offenses in a six month period) shall be prosecuted by the Code Enforcement Officer in Maine District Court. The fine for repeated non compliance shall be \$50, plus court costs.

**Signature Page**

The attached ordinance entitled Lamoine Road Name and Numbering Ordinance was approved by a referendum vote at the annual Lamoine Town Meeting, said referendum vote held March 5, 1996 at the Lamoine Town Hall.

Signed this 13th day of March, 1996:

/s/William Collier, Chairman  
/s/Arthur Alley  
/s/Glenn Crawford

The Lamoine Board of Selectmen

*(converted from original file text on December 7, 1998)*