



## Administrative Assistant to the Select Board

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### Report for Meeting of November 3, 2022

As I write on October 26<sup>th</sup>, the rain is pouring down, our auditor is here finishing up field work, and it's the final game for high school volleyball season for me this year. Absentee voting still has a week to go, and business has been brisk. Jennifer and I tested the tabulating machine this morning and all worked well.

Your agenda is relatively short, unless something comes up between now and then.

**[Minutes October 20, 2022](#)** – the editing is most appreciated. Please keep it up!

**[Expenditure Warrant 10](#)** – The first snow plowing bill arrived the day after your last meeting. As of this writing, it's the largest thing on the warrant. There will be payroll on Monday and the school warrants should arrive on meeting day. I'll periodically update the warrant on the website and print it for meeting night.

**[Cash & Budget Reports](#)** – Cash flow remains strong. These will also be posted on the website and updated, with a printed report for meeting night.

**[Checking Account Reconciliation](#)** – I should have this done and e-mailed prior to the meeting.

**PFAS – Landfill** – We just received word from the Maine DEP that the long closed landfill is identified as the source of PFAS in water at three homes and the well on the former Anderson property. I've enclosed the letter in your packets (and printed one copy of the 199 page report) outlining the next steps. We'll need to request bids to install PFAS filter systems in the three homes. The DEP will pick up 90% of the cost. We'll also have to test water in those homes quarterly for a year. The DEP helps with the first year of testing as well.

**Facilities & Infrastructure** – I had a nice conversation with Matt Dunlap and he's ready to go on **[November 10<sup>th</sup>](#)**. He devised an "agenda" so to speak. That's in your packet. If we could get the survey Monkey data, I can put that into a power point format for the meeting. I'll try to do up a summary of what the previously stated "issues" are.

**Elderly Issues** – This remains on the agenda. Jo was working on potential committee members.

**Animal Control Update** – There are others around the state working on possible regional solutions. I participated in a zoom meeting hosted by the City of Gardiner earlier this week. Deer Isle is now interested in the possible county solution. We are waiting on the job description approval from the County Commissioners so they can advertise.

**Vacation** – Both Jennifer & I would like to take some post-election time off around Thanksgiving. She would be off on November 14<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup>. I would like the Friday after Thanksgiving and the following Monday off if possible.

**Budget Workshop** – There is a separate memo regarding recycling.

I hope to have several other budget proposals done up by meeting night. I'm delivering a blank budget sheet to the fire chief later tonight.

And that's it for the agenda! See you on the 3<sup>rd</sup>. sm