



Administrative Assistant to the Select Board

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Report for Meeting of January 19, 2023

Mid-January greetings from the plush corner office overlooking the relatively bare ground with rain on the way. This certainly is not your typical January, although this particular morning seems very chilly. This is a fairly quiet time of year at the town office, which is kind of nice as it gives us a chance to catch up on getting the town report ready. What hasn't been quiet is Code Enforcement. Rebecca has already processed three building permits and four plumbing permits, and it's only half-way through January! At this pace it will be quite the year.

It is a busy time of year for basketball, but thankfully the officiating assignments this week have allowed me to be in the office for most of the business day, though I will have to leave about 2:45 PM on Friday the 13th. I was able to get into the office last Saturday night with no one to interrupt and get the W2's done! Monday the 16th is a holiday, and the town office is closed on that date.

Your meeting agenda is relatively short this time around.

Minutes – January 5, 2023 – Please get your written edits to me, they are most appreciated!

Expenditure Warrant 16 – So far it looks reasonable. Since we had a 3-week break between meetings, the school warrants are in and included on the draft that is posted on the website and will be updated periodically.

Cash & Budget Reports – These will also be posted on the website and updated. Still looking good for the fiscal year!

Appointments – The appointments for Registrar of Voters and Deputy expired January 1st. Jennifer and I are asking to be reappointed.

Town Meeting Warrant – There is still one component needed before signing the warrant – if it's in by the 19th that would be nice. That's the maximum interest rate. I have put it in your draft at 10%, which is my educated guess on what it might be. It could be 11%, but I might suggest that 10% is plenty. Perhaps we should discuss this item and plan on signing the warrant at the 1st meeting in February.

Town Report – As mentioned I've gotten a good start on this. The cover idea last meeting was great and I've got color copies for you, and the rest of what's done thus far will be in your packet. There is still a lot to do, but that will be the task for the next couple of weeks and it should be ready to go to the printer in early February.

Committee/Project Updates – **Facilities & Infrastructure** – The committee will meet on the off Thursdays from you, with the group (I think) planning to meet tonight (the 12th). I have an agenda and materials prepared for that meeting.

[Committee on Aging](#) – The committee is slated to meet on Friday the 13th. I have nothing further at this time.

[Marlboro Beach/Bloomfield Park Tree](#) – I've not had a chance to contact tree folks for estimates at Bloomfield Park. The Parks Commission meets on the 16th and Marlboro Beach is on the agenda.

[Community Action Grant RFP](#) – My plan is to get the RFP finalized today and mailed out to various vendors (both snail and e-mail) tomorrow (the 13th).

[Unicorn Permit](#) – We received a letter from a 5-year old girl on Mud Creek Road seeking permission to have a unicorn and asking for an application to do so. This was so cute, so I have written back to her and made an application for her to fill out. Both are in your packet, and this is one of those things that we can have some fun with.

That's what I have before you now. See you on the 19th.

stu