



Administrative Assistant to the Select Board

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Report for Meeting of June 12, 2023

We're headed into the last month of what has been an extremely busy fiscal year, and lots of things are falling into place all at once. Perhaps the weather will even warm up! I am writing this the Friday before Memorial Day, well ahead of your meeting on the 12th. We got the special town meeting behind us on Wednesday, so the budget is ready to go for the next fiscal year. The next big project will be dealing with the revaluation, and I expect to get the new figures in on May 30th. That's going to be a big project that will tie up this office for a while.

There's good news on the budget front. As of this writing, we've exceeded budgeted excise tax collections for the fiscal year with more than a month left. We're at budget for water craft excise taxes as well. Last week we sent out reminders to folks with unregistered dogs and those are straggling in, too. I expect that next week we'll start sending out 30-day notices for unpaid property taxes. Again, another huge project.

We're receiving a lot of comment via e-mail regarding the dome resort project. Those are being printed for the Planning Board and filed for the public hearing on June 5th.

My baseball regular season comes to an end on May 30th – there will be a few playoff assignments in early June but that's about it.

Remember, your [meeting will start at 6PM](#) to review the Hodgkins Scholarship applications. We have a bunch that have come in.

[Minutes – May 22, 2023](#) – Please review the minutes and send written corrections if possible.

[Expenditure Warrant 26](#) – I will let you know when this is ready to sign as it's 3-weeks between meetings and the school warrants will need to be paid prior to June 12th. I'm expecting to be ready to sign on June 5th or 6th. On this warrant are a bunch of payments for returnables – we finally got a check from the redemption company, so folks who benefit since last October will get checks. The warrant will be updated periodically on line.

Expenditure Warrant 27 – It'll be just a week's worth of expenditures on warrant 27, so this should be pretty reasonable. This will also be posted on the website and printed for meeting night.

[Cash & Budget Reports](#) – This is periodically updated on the website and will be printed for the meeting. As noted above, we've exceeded budget for excise tax collections for the year already. It's been a very busy May!

[Checking Account Reconciliation](#) – I'll e-mail the reconciliation when I get that done, probably on June 2nd.

Unpaid Property Tax – We're going to send out 30-day notices of unpaid 2022/23 property taxes in the next week or so. I'll put a spreadsheet in your packet showing who has not yet paid. As of this writing, we have 143 folks who still owe taxes.

Appointed Officials – I'll be contacting our appointees whose terms expire on June 30, 2023 to determine who wishes to continue serving. I've put a list of those expiring appointments in your packet.

Contract Renewals – I'll have contract renewals for the Code Enforcement Officer and Facilities Maintenance Director in your packets based on your discussions with them at the previous meeting.

Traffic Light – We've gotten word MDOT will pay for half the traffic light module acquisition and it will be installed on May 31, 2023. Still no final determination from MMA insurance. If we can show that something other than natural wear and tear happened, perhaps there will be some reimbursement. I've asked for a warranty on the new module and whether there will be an "autopsy" on the malfunctioning one.

Paving Bids – Paving bids are due prior to the meeting. That's going to be interesting – hopefully someone will bid on the projects.

Additional Road Commissioner Projects – I'll have a separate memo in your packet on more road projects. I've asked Perry Fowler to work on the previous projects you approved a couple of meetings ago.

Town Attorney Use – Planning Board – I suspect John Holt will be asking the Select Board to be able to utilize the town attorney on the dome resort permitting process. This is on the agenda in anticipation of that.

Banking Proposal – We've received an unsolicited proposal from a local bank to utilize their services. I'll put it in your packet, but at this time, we're not seeking proposals.

Land Purchase – I've spoken with bond counsel. He anticipates having things to sign at your June 26, 2023 meeting to finish the borrowing. The bond will go out for bid shortly.

Heat Pump Installation – Dave's World will be back on the day of your meeting to meet with Versant regarding the 2nd service entrance. Not sure of the actual installation dates yet for the three locations.

Solar Projects – Revision Energy is getting ready to send contracts for these two projects. The School Committee has authorized the Select Board to act on their behalf for the school's project. I expect there might be contracts ready to sign at your meeting.

Facilities & Infrastructure Committee – I'm waiting for word on when the committee might wish to meet next.

Committee on Aging – This committee meets on June 9th. The Tea and Talent show at the Grange is on June 2nd.

Comprehensive Plan Progress – Kathleen supplied the list of tasks from the plan at the last meeting. Perhaps we can pick off a few items and provide an update or communicate to the proper board the expectations. Not sure how you want to handle that.

That's the agenda thus far. Happy almost June!

stu