



Administrative Assistant to the Select Board

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Report for Meeting of February 1, 2024

Greetings from the plush corner office at the town hall. I'm writing this on January 25, 2024, and things are happening in town. It's also basketball season, so you've not been able to find me from mid-afternoon on unless you go to basketball games! That season winds down in a couple more weeks from insanity to merely inconvenient, but I've enjoyed reffing this season very much and appreciate the staff flexibility to allow that to happen.

Your meeting shouldn't be too long I don't think. I've got a lot to do between now and meeting night and will strive to get the town report done!

I would note the ice rink behind the school opened on January 20th, and it's a hit already. I even took a few spins around the ice after finding my skates that have been stored for a couple of decades (had to empty sunflower seed shells left behind inside them). It was very nice. The weather has been fairly cooperative, though sleet doesn't help.

Marlboro Beach Road is reopened to traffic – Perry Fowler did a great job bringing it back to usable again.

[Minutes – January 18, 2024](#) – Please review the minutes and get any written corrections to me.

[Expenditure Warrant 18](#) – The fire department's invoice for public road hazard responses since July 1, 2023 through 12/31/23 is on the warrant. Everything else is routine thus far. The school warrants make up the bulk of the costs.

[Cash & Budget Reports](#) – I've updated the reports to reflect the special town meeting amounts from December 21st. They'll be posted on the website and printed the day of the meeting.

[Checking Account Reconciliation](#) – I am doubtful this will be ready for meeting night as the bank doesn't always have it first thing in the morning. If it is, you'll get it!

[Public Hearing – MacQuinn Road](#) – This will be the required public hearing. Not sure if anyone will show up. I did get a request to change the road name from the Higgins Family once the road is closed. They'd like it to be named Higgins Road. I explained that the town meeting would have to approve the name change and that can't happen until after the regular town meeting, as the warrant is pretty much set.

[Town Meeting - Building & Land Use Ordinance](#) - The Planning Board will hold its hearing the Monday after your meeting. I have the ordinance that you're presenting as they've drafted it ready for your signatures. I'll print the affected pages for the packet and have the full document ready for signature.

[Warrant](#) – The warrant will also be ready for your signatures. That's in your packet.

Citizen of the Year – The Resolve and the plaque drafts are in your packet.

Town Report – I'm still plugging away. Waiting for the audit, and I'm not sure it'll be ready for the printed town report. Pretty much everything else is ready to plug in, and I'll hopefully have done most of it by the time the packets are ready.

We've used Xpress copy for many years and I'm very happy with their work and price and suggest we use them again.

Community Resilience Partnership – Thank you Larissa for moving forward with that. The acceptance letter is in your packet.

Transfer Station Contract – Bill has signed a contract, and a copy is in your packet for signature. It goes through June 2025. Mike Hodgkins said he would like for Bill to take over the trash collection from the parks. I'll talk with Bill about that and if he's agreeable, that would be fantastic.

Parks – The [Parks Commission minutes](#) are in your packet. They've recommended removing the trash cans and grills from the parks. I'm not sure what the rationale is behind that. Perhaps it would be good to invite the Commission to a future meeting.

Map 3 Lot 2 Sale – We've received two offers according to Holly. They're in your packet, and they're pretty low offers. She might want to meet with you via zoom on meeting night.

Storm Cleanup - Marlboro Beach Road is passable again. DEP has OK'd replacing what was lost in both parks. Lamoine Beach is still kind of a mess. I've asked Richard McMullen to take care of that.

PERC Update – An update from the folks at the PERC plant is in your packet. There is no action needed at this time.

That's the agenda for now. See you on the 1st.

stu