



Lamoine Select Board

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Minutes – June 9, 2022

Select Board Chair Jo Cooper called the meeting to order at 6:03 PM.

Present were: Select Board members Gary McFarland, S. Josephine Cooper, Nathan Mason, Kathleen Rybarz; Administrative Assistant Stu Marckoon, Town Clerk/Tax Collector Jennifer Kovacs-Lord and Transfer Station Manager Chris Meyer. Select Board member Larissa Thomas had informed the board she would be unable to attend.

Executive Session - Nathan moved to enter executive session pursuant to 1 MRSA § [405\(6\)\(a\)](#) and 1 MRSA §[406\(6\)\(f\)](#) to conduct employee reviews and process scholarship applications. Gary 2nd. **Vote in favor was 4-0.** In at 6:04 PM, Out at 6:57 PM.

Jo called the regular meeting to order at 7:00 PM.

Present were the Select Board members and the Administrative Assistant. Animal Control Officer Deborah Verrill-McFarland arrived at 7:45 PM.

Agenda Review/Addendum – No changes were proposed to the printed agenda or addendum.

Minutes – May 19, 2022 – Kathleen moved to approve the minutes as presented. Gary 2nd. **Vote in favor was 4-0.**

Expenditure Warrant 27 – There were no questions regarding warrant 27 in the amount of \$111,634.36 which was individually signed the previous week.

Expenditure Warrant 28 – The Board signed the warrant in the amount of \$281,347.65. Stu noted that about \$279,000 of that was for the school department, mostly for tuition bills from MDI High and Ellsworth High. There was a brief discussion about expected class size and tuition increases in the near future.

Cash & Budget Reports – Stu noted the town is in a very strong cash position as the fiscal year end nears. There was a brief discussion regarding the economy, inflation and vehicle purchasing/excise tax.

Checking Account Reconciliation – Board members signed the statement expressing satisfaction with review of the checking account reconciliation which had been e-mailed the previous week.

Unpaid 2021/22 Taxes – The board reviewed the list of unpaid taxes which was printed earlier in the day. Stu reported the tax collector plans to send 30-day notices in the next couple of weeks. Board members suggested that small amounts receive just a first class letter instead of expensive certified mail.

Bid Opening – Road Work – Two bids were received as follows:

Birchlawn Drive

Item	Location	Jay Fowler & Son, Inc	Kelley & Sons
Clean ditches	Between # 25 & # 65	\$2,640.00	\$1,800.00

Buttermilk Road

Item	Location	Jay Fowler & Son, Inc	Kelley & Sons
Clean Ditches	Between #417 & #449	\$3,960.00	\$1,300.00
Replace Drive Culvert	454 Buttermilk Road	No Bid	\$2,130+patch \$1,200

Seal Point Road

Item	Location	Jay Fowler & Son, Inc	Kelley & Sons
Reset heaved culvert	Just south of Failte Lane	No Bid	\$960.00 +\$1,600 patch

Marlboro Beach Road

Item	Location	Jay Fowler & Son, Inc	Kelley & Sons
Shape Shoulders & Ditch	Corner of Route 204 to Maxwell – west side of road	\$4,210	\$2,700.00

Lorimer Road

Item	Location	Jay Fowler & Son, Inc	Kelley & Sons
Replace Cross Culvert	Between #38 & #44	No Bid	\$425.00 + \$1,200 patch
Ditching	West side of road	No Bid	\$1,720.00

Needles Eye Road

Item	Location	Jay Fowler & Son, Inc	Kelley & Sons
Refill shoulder /culvert outlet, clean up debris at inlet	Beaver Dam twin culvert	No Bid	\$425.00
Replace Cross Culvert	Near #110	No bid	\$4,450.00+patch \$2,000

Asa's Lane

Item	Location	Jay Fowler & Son, Inc	Kelley & Sons
Shape Shoulders & Ditch	West side of road from approx. #102 to #60	\$2,640.00	\$800.00

Gully Brook Road

Item	Location	Jay Fowler & Son, Inc	Kelley & Sons
Light Grade/Grind	Entire Length	\$375.00	\$1,000.00

Walker Road

Item	Location	Jay Fowler & Son, Inc	Kelley & Sons
Ditch western side of road	From Route 204 to approx. #43	\$2,390.00	\$830.00
Reset Culvert	13 Walker	\$225.00	\$2,055.00

Jo moved to award Gully Brook Road and Walker Road to Fowler, and the other roads to Kelley. Kathleen 2nd. **Vote in favor was 4-0.**

Bid Opening – Mowing – Only one bid was received, from George Crawford. The bid price was:

Year	2022	2023	2024
Roads	\$3,000	\$3,000	\$3,200
Landfill	\$800	\$800	\$1,000
Total	\$3,800	\$3,800	\$4,200

Gary moved to accept the bid. Jo 2nd. **Vote in favor was 4-0.**

Bid Opening – [Harbor Mooring Survey](#) – Stu reported one bid was received from GEI Consultants for \$9,200.00. Kathleen moved to award the bid to GEI. Gary 2nd. **Vote in favor was 4-0.**

Employee Contracts – Gary moved to sign a 3-year contract with Jennifer Kovacs-Lord as Town Clerk & Tax Collector. Kathleen 2nd. **Vote in favor was 4-0.**

Gary moved to sign a 1-year contract with Rebecca Albright as Code Enforcement Officer and Local Plumbing Inspector. Kathleen 2nd. **Vote in favor was 4-0.**

[Town Meeting Warrant – June 22, 2022](#) – Nathan asked if the athletics field maintenance item was added to the warrant. After a brief discussion, the board asked to include the item, funding \$15,000 from undesignated fund balance. Nathan moved to sign the warrant, which also includes the school budget and the Fire Department restitution policy. Gary 2nd. **Vote in favor was 4-0.**

Road Names – Jo moved to assign the names of Ballpark Lane and Farm’s Edge Road to the Jordan Shores Subdivision. Nathan 2nd. **Vote in favor was 4-0, the Board signed the orders.**

Resignation of Animal Control Officer – Jo moved to accept with regret the resignation of Deborah Verrill-McFarland as Animal Control Officer on September 1, 2022. Kathleen 2nd. **Vote in favor was 4-0.**

Juneteenth Holiday – Stu reported June 20th is now a federal and state holiday and asked if the Board wished to recognize it and close the office. Jo moved to add Juneteenth (typically on June 19th) to the list of official holidays. Nathan 2nd. **Vote in favor was 4-0.**

Engineering Estimate – Fire Department Water Tank Project – Stu reported Haley-Ward had submitted an offer to design the proposed water tank for the fire station at \$21,000. He said the fire chief thought the price was a bit steep. The board asked that the engineering for the project be put out to bid.

Cable TV Computer – Stu reported the CTV Operations Manager, Justin Zinke, had requested a new computer for the CTV room as the other computer is quite old and slow. Gary moved to authorize purchase. Nathan 2nd. **Vote in favor was 4-0.**

Appointments – Stu reported that most of the appointed officials whose terms expire at the end of the month have offered to accept reappointments with the exception of the Animal Control Officer, a Technology Committee Member, and two members of the Conservation Commission. He said he’s not heard from the Recreation Committee member whose term is up. He said the reappointments will be ready for signature at the next meeting. There was a brief discussion about the desire to meet with the Recreation Committee.

Executive Session – Jo moved to enter executive session regarding a personnel matter pursuant to [1 MRSA § 405\(6\)\(a\)](#) with the Animal Control Officer, and pursuant to 1 MRSA §405(6)(f) to complete work on the Hodgkins Scholarship Applications. Nathan 2nd. **Vote in favor was 4-0.** In at 7:44 PM. Out at 8:07 PM.

MudFlat Article – Kathleen reported that she spoke with a reporter for “The Mudflat” in regard to shore access and a recent subdivision approval. She said she also referred the reporter to the Planning Board chair.

Cyber Insurance – Stu reported that to continue receiving cyber insurance, some new policies will need to be enacted regarding computer security and use which will make things slower in the office. He said Tech Committee member Bob Lachance has been helping out with some security matters.

Mass Care Center – Stu reported he distributed an e-mail from the County Emergency Management Agency regarding mass care centers in the event of an economic disaster that might require such a thing. He said that’s beyond the ability of the town to administer.

Memorial Day – Jo said the members of the Lamoine 150! Committee would like to help organize other events, including Memorial Day. She said they could help with publicity and lining up appropriate speakers. She said speakers should be neutral in regards to politics at that event. Nathan suggested perhaps a Memorial Day picnic event as well.

Next Meetings – The board has opted to meet on June 28, 2022 beginning with an employee review at 6PM and then recessing to travel to Trenton to meet with their Select Board at 7PM. There will NOT be a meeting on June 30th. Regular meetings are planned for July 21 and August 18.

There being no further business, the meeting adjourned at 8:20 PM

Respectfully submitted,

Stu Marckoon, Adm. Asst.