



Town of Lamoine
Technology Committee
606 Douglas Hwy
Lamoine, ME 04605

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Minutes – March 17, 2022

Chair Justin Zinke called the meeting to order at 6:05 PM.

Present at the town hall were: Members Kristy Overlock, Jeff Cosulich, and Brett Jones (arrived 6:25 PM), Adm. Asst. Stu Marckoon. Present via zoom were: Bob Lachance and Justin Zinke.

Minutes – February 17 2022 – Jeff moved to approve the minute as written. Kristy 2nd. **Vote in favor was unanimous.** (Justin briefly left the zoom meeting to switch computers)

New Website – Kristy said REACH Marketing was looking for which design the group would like. Jeff asked who would maintain the site. Kristy said Stu/staff would maintain the day to day maintenance. Large stuff would be up to REACH. Bob asked whether the maintenance would go into an application or into a web file. Kristy gave a brief overview on how things would work, saying the buttons would go to a separate page. Discussion followed about the buttons.

Kristy said the goal was to decide on how the site would look, the colors, and what changes might be needed to the mockup. Justin asked who would host the site – would it continue to be on the town hall's server or off-site. Stu said REACH would host the site, which excited him.

After discussing the proposed designs, it was agreed that the one with the buttons on the left hand side with a colored background was preferred. Justin moved to present that recommendation to the Select Board. Jeff 2nd. **Vote in favor was 3-0 (Overlock abstained, Jones not yet present)**

Town Hall Network – Bob said the network at the town hall is working properly, however one machine might need a software rebuild due to printer sharing issues. Stu reported he purchased a new printer for that computer and installed it earlier in the day.

Stu reported the town's insurer has requested that various security policy and plans be considered. Justin asked about file storage. Discussion following about a network file storage system with redundant backup. Bob said he would put together a proposed network file storage plan.

Remote Recording Equipment – Stu reported he sent out links to various systems. Brett said he was impressed that high quality digital cameras are relatively inexpensive. No action was taken on recommending any purchases.

Broadband Update – Stu reported the town has received the first half of the funding promised by the County Commissioners and that he and Select Board member Larissa Thomas attended a ceremonial presentation earlier in the week. He said a check will go out in tomorrow's mail provided the Select Board approves the warrant later tonight. He said the contract with Spectrum is in place and it should be about a year getting the cable lines extended. He reported that Channel 5 TV was here earlier in the day and interviewed him on the project.

Other – Stu reported he recorded the annual town meeting the previous night on the schools camera system, but not on the Leightronix recorder which is acting funky. He also reported the on-air light relay is not working, the relay got stuck leaving the light on all the time. He said he'd contact an electrician to see if a new one can get wired up.

Next meeting – It was agreed the chair would call the next meeting when a networking file storage system is proposed, and maybe review more on recording equipment.

There being no further business, the meeting adjourned at 6:38 PM.

Respectfully submitted,

Stu Marckoon, Adm. Asst.