

# Town of Lamoine

## Schedule of Administrative Fees

*As of March 7, 2024*

Administrative service fees are enacted by the Town of Lamoine Select Board as follow:

### **Photocopies**

.25 per page 8.5" x 11"

.50 per page 11" x 14" and larger

The treasurer is authorized to provide a volume discount of no less than .10/copy in excess of 25-copies and/or if the customer supplies the paper.

### **Facsimiles**

(per page)

Outgoing: .25

Incoming-1<sup>st</sup> two pages free, .25/page for all pages greater than 2

### **Telephone Calls**

Free local calls on land lines (3 minute maximum, emergency only)

town cell phone \$.25/minute

### **Ordinances**

1st copy free to property owners

\$2.50 for Building & Land Use, Shoreland Zoning, Site Plan Review, Flood Hazard

\$1.50 Gravel Extraction

\$1.00 All Others

### **Voter Lists** Available through Secretary of State Process Only

### **Mailing Labels**

\$2.00 per sheet; \$0.50 per sheet if provided

### **Tax Record Books**

\$30 for full book (printed); electronic via e-mail or copied to supplied computer accessible media file—free

### **E-mail service**

.25 per page received & printed

### **Returned Checks**

\$25.00 plus bank charges (policy)

### **Motor Vehicle Agent Fees**

**\$3.00** Re-registration

**\$5.00** Limited New Registrations

### **Lamination**

\$1.00 Wallet Size; \$1.50 4" x 6"; \$2.00 8.5" x 11"

### **Copies of Computer Files**

\$2.00 for CD ROM, \$5.00 for DVD ROM; Free if buyer supplies media

### **Credit / Debit Card Use**

Minimum charge \$1.00; 2.5% of transaction added to transaction by InforME

Approved March 7, 2024 by:

/s/ S. Josephine Cooper

/s/ Gary McFarland

/s/ Nathan Mason

/s/ Larissa Thomas

/s/ Kathleen Rybarz

The Lamoine Select Board